

**APPLICATION FOR EMPANELMENT AS BOOK SUPPLIER FOR
FINANCIAL YEAR 2021-22**

1. Name of the firm _____
2. Registration No. of Federation of Publishers and Book sellers Association of India
(FPBAI) _____
(Enclose copy of registration certificate)
3. Name of the proprietor _____
4. Name of the partner(if any) _____
5. Date of establishment of Firm _____
6. PAN/TAN of the Firm _____
7. GSTIN : _____
8. Address _____
9. Phone. No. _____ fax _____
Website _____ Cell No. _____
Email Address _____
10. Whether the firm is income tax payer _____(Yes/No)

(Enclose copy of the up to date Income Tax clearance certificate of last of last three consecutive years)

DECLARATION:

I/We do hereby declare that entries made in this application form are true to the best of my/our knowledge and belief. Further, the above terms and conditions are acceptable to me/us in letter and spirit.

Signature of partners / Proprietors with seal

Date_____

DETAILS OF BANK DRAFT TO BE ATTACHED WITH THE OFFER

No:

Dated:

1. Name of the supplier : _____

2. Address with telephone No. _____

3. Security Deposit *(to be deposited along with the document)*

Bank Draft No. _____

Date _____ For

Rs. 7000/- (Rs. Seven Thousand) Drawn on

TERMS AND CONDITIONS

- The period of empanelment shall be for Financial Year 2021-22 which can be extended on the basis of performance which will be decided by the College.
- Suppliers/Booksellers must be registered with the *Association of Booksellers or The Federation of Publishers or Book sellers Association of India*.
- Interested vendors are informed to keep Registered Certificates of GST, PAN and Bank statement along with the format.
- The CDRs of Vendors offering maximum discount shall be retained in the college.
- Vendors/Suppliers shall be bound to supply text-books in all the required subjects to the college. Failing to do so, the vendor/supplier will be blacklisted by the college authorities.
- Supply order, in no case, should be split. All specified books are to be delivered on time. Damaged Books in no case will be accepted. Latest editions only shall be supplied. Price proof of each list should be attached with the bill.
- Vendor is bound to supply Indian book within 15 days and foreign books within 25 days from the date of supply order, failing which the empanelment order shall stand cancelled.
- Security deposit will be returned to the supplier after the expiry of the empanelment period. However, in case of unsatisfactory performance during the Empanelment Period, security deposit will be forfeited.
- The college reserves the right to reject or accept any offer without assigning any reason or cancel or withdraw the notice.

Signature of partners / Proprietors with seal

Date_____