



Srinagar Women's College, Srinagar
Batapora, Zakura, Sgr-190006
NAAC ACREDITED GRADE B+

NO: GWCS-2 357

DATED 02/5/2022

MEETING NOTICE

All the members of Internal Quality Assurance Cell are hereby informed to kindly attend an important meeting at 2 PM on 09/05/22. The venue for the meeting is the principal chamber.

Agenda of the meeting: To discuss various arrangements regarding the conduct of "One day sensitization workshop on "Accreditation and Assessment process".


Dr. Shazia Shafiq

Coordinator IQAC

Internal quality Assurance Cell Meeting Minutes

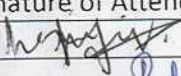
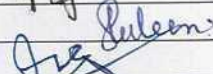

Meeting Date: 09.05.2022

Meeting Time: 02:00 PM

Meeting Minutes Recorded by: Dr. Shazia Shafiq

Meeting convened by: Prof. Maheen Mustafa

Meeting Venue: Principal Chamber

Meeting Attendees:	Signature of Attendees
Dr. Shazia Shafiq	
Prof. Subeena Chiloo	
Prof. Irfana Amin	
Prof. Mohammad Rafiq Guroo	
Syed Shahnawaz	

Meeting Agenda: To discuss various arrangements regarding the conduct of "One day sensitization workshop on "Accreditation and Assessment process".

Proceedings of the Meeting:

1. The meeting commenced with Dr. Shazia Shafiq welcoming all attendees and providing an overview of the agenda.
2. She presented a brief overview of the key concepts and importance of accreditation and assessment processes, setting the context for the workshop.
3. Attendees discussed and finalized the specific individuals who will be the primary participants in the workshop, considering relevant criteria.
4. Faculty members were nominated to be the facilitators for the workshop.
5. The proposed agenda and session plan for the workshop were presented and discussed. Participants provided input and suggested adjustments.
6. Prof. Subeena Chiloo discussed logistical arrangements, including venue setup, audiovisual equipment, and materials required. Attendees confirmed the availability of necessary facilities.
7. Prof. Irfana Amin summarized key points discussed and also presented a formal vote of thanks.

Submitted for Approval

Prof. Irfana Amin


PRINCIPAL
Srinagar Women's College, Srinagar
(Batapora) Zakura



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Batapora, Zakura, Sgr-190006
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NO: GWCS/21 387-A

DATED 12/5/2022

Action Taken Report

Below listed actions were taken in response to the decisions taken in the meeting held on 09/05/22.

- Detailed list of participants was drafted.
- A team comprising of Prof. Irfana Amin, Prof. Mohammad RafiqGuroo and Dr. SuheelRasool will act as facilitators for the event.
- Agenda and session plan for the workshop was chalked out.
- Lecture Hall No. 2 was selected as the venue for the event.
- Prof. Waseem Ahmad and Mr. Shahnawaz Syed will ensure that the necessary equipment is in place.


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