



**Srinagar Women's College, Srinagar**  
Batapora, Zakura, Sgr-190006  
**NAAC ACREDITED GRADE B+**

Email: - [srinagarwomenscollege@gmail.com](mailto:srinagarwomenscollege@gmail.com)  
Website: - [www.srinagarwomenscollege.com](http://www.srinagarwomenscollege.com)

NO: GWCS 2547

DATED 14/7/2022

### MEETING NOTICE

All the members of Internal Quality Assurance Cell are hereby informed to kindly attend an urgent meeting in the principal chamber at 2 PM today 14/07/22.

Agenda of the meeting: To discuss the communication received from NAAC regarding Peer Team Visit.

**Dr. Shazia Shafiq**

Coordinator IQAC



WCS/23/

DATED 14/07/2022

### Internal quality Assurance Cell Meeting Minutes

**Meeting Date:** 14.07.2022 **Meeting convened by:** Prof. Subeena Chiloo (In charge Principal)

**Meeting Time:** 02:00 PM **Meeting Venue:** Principal Chamber

**Meeting Minutes Recorded by:** Dr. Shazia Shafiq

Meeting Attendees:	Signature of Attendees
Dr. Shazia Shafiq	
Prof. Irfana Amin	
Prof. Gulzar Ahmad Ganie	
Prof. Rafiq Ahmad Guroo	
Syed Shahnawaz	

**Meeting Agenda:** To discuss the communication received from NAAC.

#### Proceedings of the Meeting:

The meeting was opened by Dr. Shazia Shafiq (coordinator IQAC). All the members present in the meeting were apprised about the communication received from NAAC regarding the proposed date of visit from 18/10/22 to 19/10/22.

The members expressed their concern over the nature of Peer Team Visit preparations in absence of a regular Principal. The concern was expressed regarding pending purchases and other financial issues which could be addressed in the presence of a regular Principal in chair.

It was decided that coordinator IQAC alongwith co-coordinator will accompany Prof. Subeena Chiloo (in charge principal) to nodal principal Kashmir division colleges for putting forward the matter. The meeting ended with a formal vote of thanks by Prof. Irfana Amin.

PRINCIPAL  
Srinagar Women's College, Srinagar  
(Batapora) Zakura

Submitted for Approval

Prof. Irfana Amin



**Srinagar Women's College, Srinagar**  
Batapora, Zakura, Sgr-190006  
**NAAC ACREDITED GRADE B+**

550-A

DATED 18/7/2022

**Action Taken Report**

Below listed actions were taken in response to the decisions taken in the meeting held on 14/07/22.

1. The IQAC Coordinator, Dr. Shazia Shafiq, initiated communication with NAAC regarding the proposed visit dates (18/10/22 to 19/10/22).
2. Prof. Subeena Chiloo, Dr. Shazia Shafiq and Prof. Irfana Amin visited the office of the nodal principal on 16<sup>th</sup> of July 2022. The purpose of the visit was to discuss and present the concerns raised by the members, emphasizing the need for a regular Principal's presence during preparations for the Peer Team Visit.
3. The concerns related to the absence of a regular Principal and the impact on preparations for the Peer Team Visit was presented during the meeting with the nodal principal.
4. Parallel efforts were made to continue preparations for the Peer Team Visit, taking into account the discussions and resolutions from the meeting.

  
PRINCIPAL  
Srinagar Women's College, Srinagar  
(Batapora) Zakura