



**Office of the Principal  
Srinagar Women's College, Srinagar  
Batapora, Zakura, Sgr-190006**

No.GWCS/23/ 900


Dated: 03/10/23

**EOI NOTICE FOR SUPPLY OF BOOKS TO SRINAGAR WOMEN'S COLLEGE, SRINAGAR. BATPORA,  
ZAKURA**

**EXPRESSION OF INTEREST**

Discount Offers on purchase of Books/Periodicals/References through Expression of Interest (Eoi) is invited from Book Sellers/ Suppliers registered with Association of India Publishers & Book suppliers (AIPBS) or The Federation of Publishers and Booksellers Association of India (FPBAI) for the financial year 2023-24. Interested Suppliers/Publishers/Booksellers may submit the discount offer accompanied with the CDR of RS. 15000/- (Fifteen Thousand only) pledged to the Principal, Srinagar Women's College, Zakura as per the dates mentioned below

The prescribed format along with Terms & Conditions is available on Official College Website [www.srinagarwomenscollege.com](http://www.srinagarwomenscollege.com) and [jktenders.gov.in](http://jktenders.gov.in)

  
Principal  
Srinagar Women's College, Srinagar  
(Batpora) Zakura

Copy to:

1. Convenor Library Committee for information.
2. Office Record.



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Complete details of Submission and Opening of Tenders are as detailed below:

Date of issue	11.10.2023
Publication date	11.10.2023
Offer submission start	11.10.2023
Last date	20.10.2023
Opening	21.10.2023

The detailed e-NIT and other documents is available on [www.srinagarwomenscollege.com](http://www.srinagarwomenscollege.com) and [www.iktenders.gov.in](http://www.iktenders.gov.in).

Opening of Tender will be done on the specified date and time even if it falls on a holiday.

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**TERMS AND CONDITIONS**

1. The period of empanelment shall be for Financial Year 2023-24.
2. The Book Suppliers who would seek exemption from depositing the CDR/FDR under the GFR 2017 shall have to submit the Performance Security Deposit to the tune of Rs 15000/= along with their offers, which shall be retained by the College till the empanelment is over.
3. Mere turning out in the "list of empanelled suppliers" does not mean that the College is bound to place supply orders to the vendor but will be the sole discretion of the college and will also depend upon the requirement and availability of funds.
4. The college will provide opportunity to all the empanelled vendors to supply the books. In case, any firm fails to supply the books within the stipulated time, his supply order shall be cancelled and the firm shall cease the opportunity to get another supply order. Besides he will be blacklisted and the CDR shall be forfeited. The College may empanel more than one supplier and shall be free to purchase books through any one or more of them at the quoted/agreed/highest discount.
5. Supply order, in no case, should be split. All specified books are to be delivered on time. Damaged Books in no case will be accepted. Latest editions only shall be supplied unless ordered otherwise. Vendor is bound to supply Indian book within 15 days and foreign books within 25 days from the date of supply order, failing which the empanelment contract shall stand cancelled.
6. In each supply order the minimum books to be delivered shall be 75%. All books supplied to the College Library should be as per the required bibliographic details. Any similar book/ not as per the order/defective/damaged/specimen copy etc. will not be accepted. The Supplier/ vendor shall have to take back such books from the library at their own cost within a period of 30 days from the date of supply; else such books will be treated as gifted/ donated books from such suppliers/ vendors to the Library as CSR.
7. Only Paper Back (PB) books shall be supplied, however, if books of a particular title are not available in PB format, HB format will be accepted once the supplier submits the formal communication regarding this (certificate from the concerned publisher is required) and with the condition that the cost of hard bound titles shall not exceed 20% of the total net amount of each bill
8. The prices quoted in the bill shall be verifiable. Tampering or misquoting of Prices in the bill shall render the supplier liable for blacklisting and other action as per rules.

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9. The vendor will have to give the following certificate on the bills: -
10. a) In case of foreign edition, a certificate would be required stating that "Indian reprint/edition is not published".
11. b) When low price editions/paperback edition are not supplied a certificate would be required stating that "No low-price editions/paperback edition for the books [mentioned at S. No. --, --, 1] are available"
12. Only Goods Office Committee conversion rates should be followed for foreign books.
13. The price proof for all the books, except for the books with printed price, must be enclosed along with the bill in support of prices charged. Book suppliers have to attach documentary evidence i.e. a copy of original publisher's invoice duly signed by them for the price(s) proof in case of foreign/Indian publications where price of the book(s) is not printed. No other documents such as copy of Books in Print, website price, printed Catalogues price list, price proof issued by the local book suppliers or distributors will be entertained.
14. The EMD shall stand forfeited without any further notice to the participant, if He/She indulges in any undesirable practice or malpractice against college and the performance is unsatisfactory.
15. Security deposit will be returned to the supplier after the expiry of the empanelment period. However, in case of unsatisfactory performance during the Empanelment Period, security deposit will be forfeited.
16. The Principal reserves the right not to empanel any supplier/ distributor/ publisher/ vendor, select or reject any book and the right to cancel any order at any time, and to modify/ amend any clause of the terms and conditions.

  
**PRINCIPAL**  
Srinagar Women's College, Srinagar  
(Batapora) Zakura  
Srinagar Women's College, Srinagar

\_\_\_\_\_  
Signature of partners / Proprietors with seal

Date \_\_\_\_\_



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No.GWCS/23/\_\_\_\_\_

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**APPLICATION FOR EMPANELMENT AS BOOK SUPPLIER FOR  
FINANCIAL YEAR 2023-24**

1. Name of the firm \_\_\_\_\_
2. Current Registration No. of Federation of Publishers and Book sellers Association of India (FPBAI) \_\_\_\_\_ (Attach Copy\*)
3. Name of the proprietor \_\_\_\_\_
4. Name of the partner(if any) \_\_\_\_\_
5. Date of establishment of Firm \_\_\_\_\_ (Attach Copy\*)
6. PAN/TAN of the Firm \_\_\_\_\_ (Attach copy\*)
7. GSTIN : \_\_\_\_\_ (Attach copy\*)
8. Address \_\_\_\_\_
9. Phone. No. \_\_\_\_\_ fax \_\_\_\_\_  
Website \_\_\_\_\_ Cell No. \_\_\_\_\_  
Email Address \_\_\_\_\_
10. Whether the firm is income tax payer \_\_\_\_\_ (Yes/No)

*(Enclose copy of the up to date Income Tax clearance certificate of last of last three consecutive years)\*.*

**Note:**

- The intending participants will have to submit Earnest Money Deposit in the shape of Call Deposit Receipt valid at call or FDR from any Nationalized Bank/UT Owned banks Pledged to the Principal, Srinagar Women's College, Srinagar, Zakura with the EOI offer in the office of the Principal, Srinagar Women's College, Srinagar, Zakura..
- Offers without EMD shall be rejected.
- \* mark signifies Mandatory requirements.



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**DETAILS OF BANK DRAFT TO BE ATTACHED WITH THE OFFER**

1. Name of the Account Holder:
2. Complete Address with Pin Code:
3. Telephone Number (with STD Code):
4. Mobile Number:
5. Email:
6. Bank Name:
7. Bank Branch Name:
8. Bank Branch Address:
9. Bank Branch IFSC Code:
10. Complete Account Number
11. Security Deposit (to be deposited along with the document)

Bank Draft No. \_\_\_\_\_

Date \_\_\_\_\_ For

Rs. 15000/- (Rs Fifteen Thousand only) Drawn on

\_\_\_\_\_



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**DECLARATION FOR SUBMISSION OF EOI**

**Note:-To be printed on the letterhead of the vendor(s) Supplier(s)/Distributor(s) etc.**

**From: - [name and Address of the vendor(s) Supplier(s)/Distributor(s)]**

**To:**

Principal  
Srinagar Women's College  
Zakura

**Sub: - Submission of EOI/s for supplying of books to Principal, Srinagar Women's College,  
Srinagar, Zakura**

Madam, having examined the details given in EOI notice/Advertisement and the EOI documents for the above work, I/We hereby submit the declaration that:

- i. I/We certify that all the statements made and information supplied and accompanying statements are true and correct.
- ii. I/ We have carefully read and understood all the eligibility criteria, general terms and conditions of the EOI document and hereby convey our acceptance for the same. I/We shall accept the final decision of the short listing or selection of vendor(s)/Supplier(s) distributor(s) and will abide by the rules & regulation of the College in this regard.
- iii. I/We have furnished all the information and details necessary for pre -qualification and have no further pertinent information to supply .The information /documents furnished herewith are true and authentic to the best of my/our knowledge and belief.
- iv. I/ We also authorize the College authority to approach individuals, employers, firms and corporations to verify our competence and general reputation.
- v. I am/We are all well aware of the fact that furnishing of any false information/fabricated documents would lead to rejection of my EOI/ offer at any stage besides liabilities toward prosecution under appropriate law and blacklisting of the firm for future business.

**(Signature of the Applicant(s) with full address, date and official seal)**