



Na. S. 2021/11/11
No. GWCS/21/11

**OFFICE OF THE PRINCIPAL
GOVT. SRINAGAR WOMEN'S COLLEGE
(BATAFORA), ZAKURA SGR.**

Email: smgswomenscollege@gmail.com
Website: www.srinagarwomenscollege.com



Na. S. 2021/11/11

Dated: 11.07.2021

NOTICE

All the members of teaching faculty are hereby directed to attend an urgent meeting on 12th of July 2021 at 12 Noon in the office Chamber of Principal. The agenda of the meeting is to discuss various issues concerning the visit of Principal GDC Kulgam.

**Sd/-
Co-ordinator IQAC**

**Sd/-
Principal**

Minutes of Meeting

Agenda Topic : NAAC Preparedness.

Date of Meeting : 12th July 2021.

Time : 12:00 o'clock.

Location : Principal Chamber.

Chairperson: Prof. (Dr.) Maheen Mustafa.

Meeting Facilitator : Dr Shazia Shafiq.

Attendees :

1. Prof. Subeena Chillo.
2. Prof. Peerzada Riyaz Ahmad.
3. Prof. Dr. Rubeena Javaid.
4. Prof. Shazia Shafiq.
5. Prof. Irfana Qureshi.
6. Prof. Gulafsha Shafiq.
7. Dr. Mudasir Basu.
8. Ms Tazeem Zainab.
9. Mr. Waseem Ashraf.

Note Taken ; Dr. Mudasir Basu.

Discussion Points :

- Taking up speedy steps for IQAC Functioning.
- College Nomenclature Issue.
- Website Updation.
- Preparation of SSR.
- Assignment of Criterion to seven Coordinators.
- Submission of SSR.

Conclusion:

A thorough discussion on the above points were made and following suggestions were put forth:-

- For periodic assessment and accreditation of college, prime task of the IQAC is to speed up its functioning.
- Nomenclature approved by UGC (12B, 2F) during registration will be accepted.
- College website needs to be activated & updated from time to time.

for uploading
on college
website.
[Signature]

- All teaching and non-teaching faculty members of the college are directed to make necessary preparations for the completion of SSR (Self Study Report).
- All Coordinators must submit the report of their assigned criteria on 16th July 2021.

Minutes submitted by: Dr. Mudasir Basu.

Minutes Approved by: Prof. (Dr.) Muneen Mustafa



Office of the Principal
Govt. Srinagar Women's College .
(Batapora), Zakura Sgr.



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No.GWCS/21/ 705

Dated: 24/07/2021

NOTICE

This is for the information of all the members of NAAC Steering Committee and all non-teaching staff that they should report to duty on Monday 26th July 2021 at 10:00am sharp in connection with the NAAC workshop.

Sd/Co-ordinator IQAC

Principal

Prof.(Dr. Maheen Mustafa)
Principal
Srinagar Women's College
Srinagar

Copy to:

IQAC

Office.



**Office of the Principal
Govt. Srinagar Women's College -
(Batapora), Zakura Sgr.**



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No. GWCS/21/ 746

Dated 12/7/2021

NOTICE

All the staff members (Teaching/Non-teaching) are hereby directed to be present in the college from 13th July- to 16th July 2021 in connection with the compilation of SSR for NAAC.

No leave will be sanctioned during this period.


Prof. Shazia Shafiq
Coordinator, IQAC


Prof. (Dr.) Shabir Munir
Principal

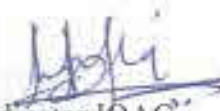
Copy to:

1. All Co-ordinators of IQAC for information.
2. All members of IQAC for information.
3. All Non-teaching staff for information.
4. Incharge Web-site for instruction to update the notice.
5. Record file.

Action Taken Report

In view of the recommendations forwarded in the meeting held on 12/07/2021 following steps were taken:

- 1) All the staff members of the college were directed to attend the college in offline mode from 13/07/21 -16/07/21 for sorting out the documents pertaining to various criteria of SSR.
- 2) Higher education department had used varied names for the college from time to time which had created confusion. It was unanimously decided that the name mentioned in 12(B), 2(f) and Kashmir University affiliation certificates will be used for all future communications.
- 3) Website in-charge of the college was directed to update website on daily basis.
- 4) The NAAC Awareness Workshop organized by the Higher Education Department UT of Jammu and Kashmir was attended by all the members of IQAC. The Principal and coordinator IQAC apprised the participants about the status of college visa-vis NAAC preparedness.


Coordinator IQAC
30/07/21