

**Office of the Principal  
Govt. Srinagar Women's College .  
(Batapora), Zakura Sgr.**



TEL No.:-0194-2414718

Email: - srinagarwomenscollege@gmail .com

FAX No.: - 0194 2414718

No.GWCS/21/\_\_\_\_\_

Dated: \_\_\_\_\_

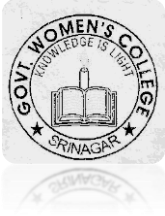
**Guidelines and instructions for the Candidates for Online BG-3<sup>rd</sup>  
Semester {(Regular-2019/ Backlog (2016-2018) /Fresh Private)}  
Examination**

The semester end examination will be conducted in an online mode only. Candidate can take the test from the safe and secure environment of her home; with a desktop / laptop /smartphone and an internet connection (un-interrupted internet speed is desirable). Candidates are requested to take the test honestly, ethically, and should follow all the instructions.

***Important Instructions for Online Examinations***

**A. General information:**

- 1) Question paper links will be shared by the College through WhatsApp groups. The link shall open at the time of commencement of examination. The students have to click the link that will lead them to a MCQ based question paper.
- 2) Candidates are advised to access the web browsers preferably updated Google Chrome/Firefox etc. for smooth conduct of examination.
- 3) Candidates are required to keep their active email address/Exam Roll number handy for registration at the time of examination.
- 4) The number of MCQ's to be asked: 10 for each credit and time allowed shall be 1 minute for each question and additional 10 minutes for a paper.
- 5) There will be NO NEGATIVE MARKING for the wrong answers.



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6) If any candidate is found using unfair means during the process of examination, his/her examination shall be treated as cancelled and consequently be barred from appearing in other courses and shall be dealt with under the existing guidelines and punishments formulated for such offences by the University of Kashmir from time to time.

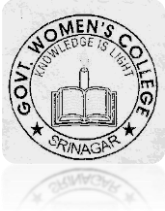
7) Students are advised to keep only necessary tabs/windows or apps open on their devices like question paper tab and close rest of the tabs/windows during the examination for smooth functioning of the internet network.

8) The students are required to submit the online response sheet within the prescribed time limit or else their submission will fail. No extra time will be provided in any case. If a student fails to submit her paper on account of any technical fault, she should report it to Chief coordinator within one hour.

9) The students are advised to take screen shots of their screens in case they find any difficulty at the time of submission so that they can forward the same as evidence to the Chief coordinator in support of their representation.

10) **The students are suggested to contact Chief coordinator, namely Dr.Shazia Shafiq on 9469036646 and**

**Technical assistant, namely Syed Shahnawaz mobile no. 9796773111 for seeking any clarification.**



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***B. The sequence of steps to be followed by each student for appearing in Examination***

- a. The students will receive a link in their respective WhatsApp groups as per the date sheet and time.
- b. The students have to fill the personal details (Name, Examination Roll No., University Registration No., Semester, Regular /Backlog/Fresh Private, Batch, Subject and Contact No.) in the first component of the paper.
- c. Multiple Responses will not be accepted.
- d. Don't forget to click the submit button after completion of paper.
- e. The question paper will not accept responses automatically when the time limit is over, as such no paper can be submitted/accepted after the stipulated time.
- f. No second round of examination will be conducted as such students are advised to make it compulsory to appear in the examination as per the date sheet.

**Important: Do not click the "Submit" button unless you complete examination, because once submitted the paper cannot be reopened.**



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## Date Sheet

S.No	Subject	Date	Time Alloted
01	Economics (EC)	03-07-2021	2:00 P.M to 3:10 P.M
02	History (HS)	03-07-2021	2:00 P.M to 3:10 P.M
03	Education (ED)	05-07-2021	2:00 P.M to 3:10 P.M
04	Islamic Studies (IS)	05-07-2021	2:00 P.M to 3:10 P.M
05	Political Science (PS)	07-07-2021	2:00 P.M to 3:10 P.M
06	Mathematics (MM)	07-07-2021	2:00 P.M to 3:10 P.M
07	Public Administration (PA)	09-07-2021	2:00 P.M to 3:10 P.M
08	Urdu Literature (UL)	09-07-2021	2:00 P.M to 3:10 P.M
09	English (GE)	11-07-2021	2:00 P.M to 3:10 P.M
10	<b>Skill Enhancement Courses</b> a) Disaster management, (DM) b) Early childhood & care (ECC) c) Learning skills of translation in d) Urdu (LTU)	13-07-2021	2:00 P.M to 2:40 P.M

### HELPDESK

TEL No.:-0194-2414718

Email: - srinagarwomenscollege@gmail.com

Fax: 0194-2414718

Website:- www.srinagarwomenscollege.com

For any examination related queries, the students can contact on the following numbers:

☎ +91-9796773111 (Mr. Shahnawaz Sayeed)

☎ +91-9103234724 (Ms. Saima Jan)